

**CORRECTIONAL MANAGEMENT INSTITUTE OF TEXAS  
BASIC JAIL ADMINISTRATION TRAINING PROGRAM  
NOMINATION FORM**

June 13 – 18, 2010

I nominate \_\_\_\_\_ to attend the Basic Jail Administration Training at the George J. Beto Criminal Justice Center in Huntsville, Texas.

It is understood that there is no registration fee for this training and that food and accommodations (single room) at the University Hotel will be provided to the participant at no cost. It is also understood that the nominee will be on site on Sunday by 4:00 PM, for the opening session.

**NOMINEE INFORMATION**

(circle one)

MR. MS. NAME \_\_\_\_\_

POSITION:     JAIL ADMINISTRATOR                       ASSISTANT JAIL ADMINISTRATOR

OTHER: \_\_\_\_\_

PID# \_\_\_\_\_ EMAIL \_\_\_\_\_

LENGTH OF TIME IN CURRENT POSITION \_\_\_\_\_ YEARS \_\_\_\_\_ MONTHS

NUMBER OF PEOPLE SUPERVISED \_\_\_\_\_

YEARS WITH AGENCY \_\_\_\_\_ LENGTH OF SERVICE IN A JAIL SETTING \_\_\_\_\_

AGENCY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

TELEPHONE NO.(WORK) \_\_\_\_\_ (HOME) \_\_\_\_\_

FACILITY CAPACITY \_\_\_\_\_

**NOMINATOR**

NAME \_\_\_\_\_ TITLE \_\_\_\_\_

**Please return this form with your recommendation letter to:**

Jason Schwarz, Staff Associate  
Correctional Management Institute of Texas  
George J. Beto Criminal Justice Center  
Sam Houston State University  
Huntsville, Texas 77341-2296  
Facsimile No. (936) 294-1671